



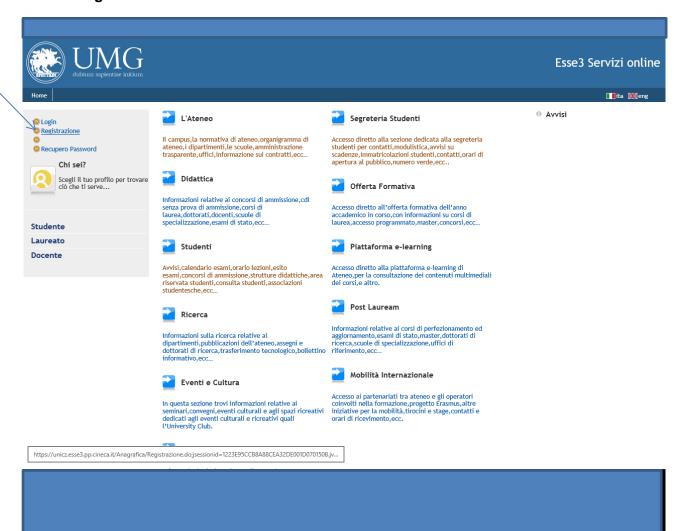




REGISTRATION GUIDE FOR INCOMING STUDENTS

1. ON-LINE REGISTRATION

Go to the website https://unicz.esse3.cineca.it/Home.do, and click the "Registrazione" link on the left menu

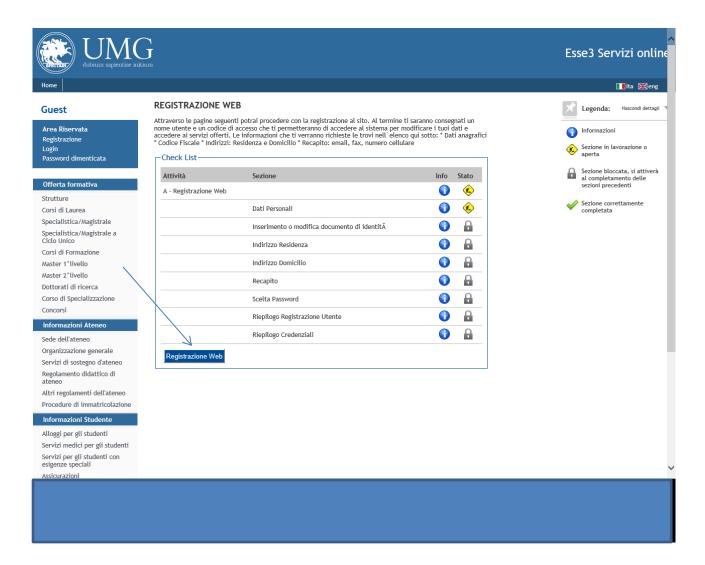












Fill in the form with your personal date requered.

IMPORTANT: The "Italia ID n./Codice Fiscale" is automatically calculated by the system. You don't have to check it.

IMPORTANT: Insert the e-mail address you want to be used for receiving communications. UNICZ will use this address to contact you.









Next to fill in the form personal data, you will be asked to choose the password that will allow you to enter for completion Application Form

The password you choose must be 8 characters long and must contain UPPERCASE LETTERS and/or numbers (other symbols are not allowed).



Registration: Choose password

You can define your personal access password on this page.

All the spaces at the beginning and end of the password will be eliminated.

The password you choose must be 8 characters long and must contain UPPERCASE LETTERS* and/or numbers (other symbols are not allowed).

* in case you type any lowercase letters they will automatically be converted in UPPERCASE ones. FOR EXAMPLE: even if you type your password as proj4us7 it will be automatically converted in UPPERCASE ones, so your password will be PROJAUS7.



WARNING: the password entered must meet the following requirements:

- there must be at least 8 characters
- there must be no more than 8 characters

Choose password———	
Password (8 characters)*	
Confirm password*	
,	
Back Forward	

> After clicking "Confirm" to Registration Summary, your username and password will be shown in the final page of the registration process, and also sent to the e-mail address you provided in your contact information.









Registration: Registration completed!

All the information required has been entered correctly. To enter the new Personal Area you must perform Login by entering the access keys below when asked to do so.

We recommend you to keep safe your username and password for future access.

Access keys		
Name	JOHN	
Surname	DOE	
E-Mail	email.address@domain.com	
Username	192440	
Password	XXXXXXXX	

Perform Login

IMPORTANT: print this final page with username and password

The username and the password you've chosen allow you to login to your personal area of the website https://unicz.esse3.cineca.it/Home.do and to register to the Application form



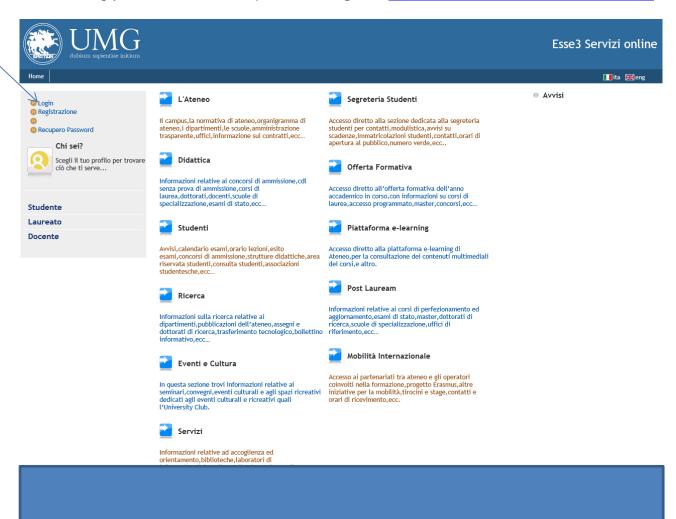






2. APPLICATION FORM

Using your username and password login to https://unicz.esse3.cineca.it/Home.do



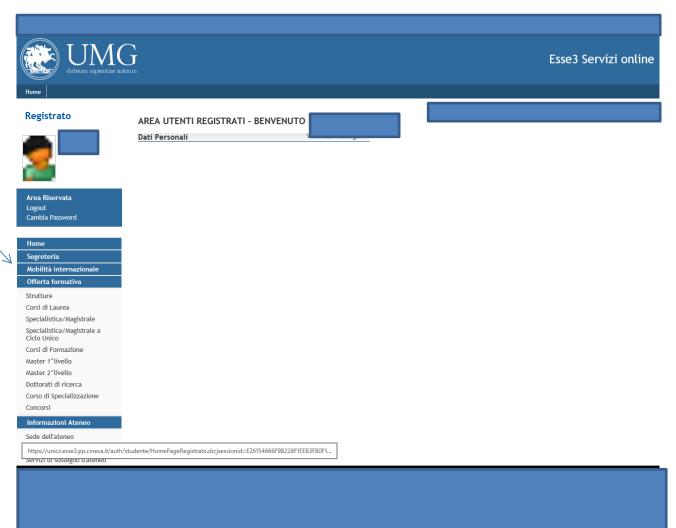








➤ Once entered into your personal area, click the "Mobilità internazionale", link on the left menu, and than click the "Application Form for Incoming students"

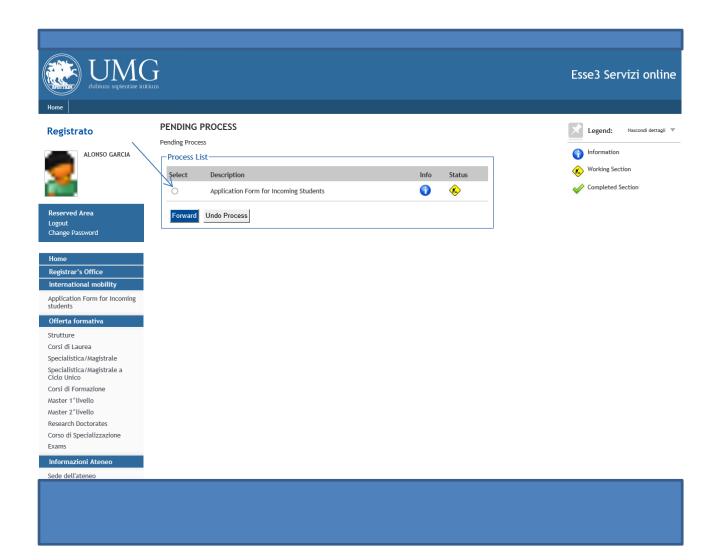












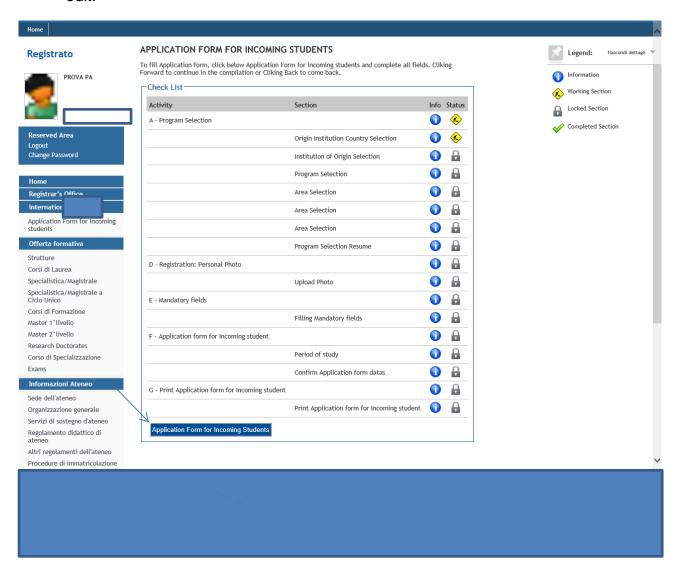








To fill Application form, click below Application Form for incoming students and complete all fields.
Cliking Forward to continue in the compilation or Cliking Back to come back and edit.



➤ Select a origin Institution country, select Institution of origin, select a Program, select an Area, upload your foto, fill the mandatory fields, Insert period of study, and **print the Application Form** (you can print immediately or later, by loging in again to https://unicz.esse3.cineca.it/Home.do).

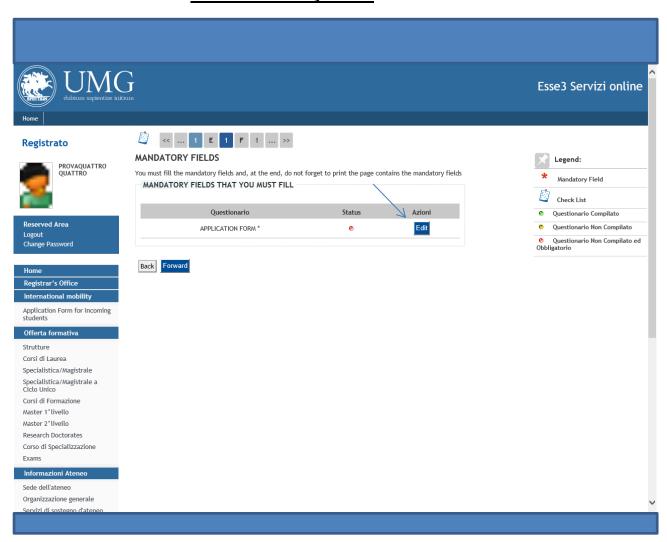








IMPORTANT: You must fill the Mandatory Fields.

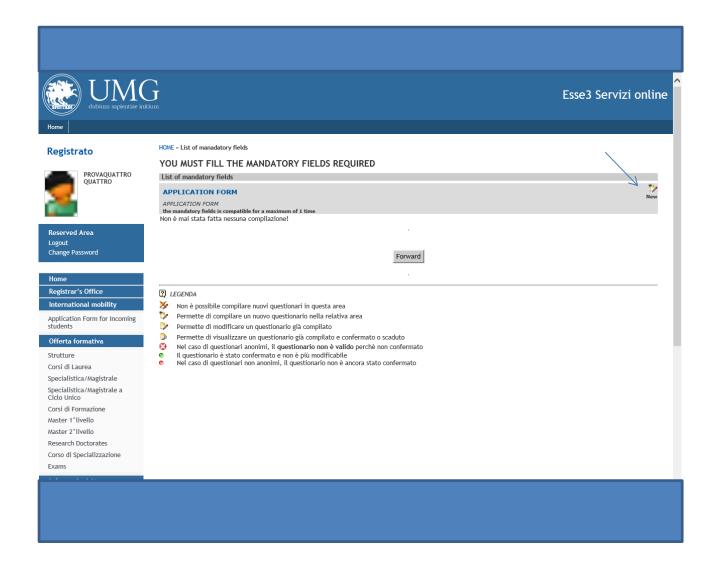




















3. SEND THE DOCUMENTATION

- ➤ When finished, please send, within 5 days, by ordinary post:
- the printed copy of the Application Form, signed by you and duly signed and stamp by your Home Institution:
- 1 original signed copy of the learning agreement (duly signed by you and your Home Institution);
- 1 copy of ID card or passport.

to the address indicated below:

Università degli Studi Magna Græcia di Catanzaro Campus Universitario *Salvatore Venuta* Area Affari Generali – Edificio Direzionale Viale Europa, Località Germaneto - 88100 Catanzaro (ITALY)

> Tel.: +39.0961.369.6074/+39.0961.369.6083 Fax: +39.0961.369.6150

> > E-mail: socrates@unicz.it

Don't forget to include Learning Agreement and a copy of your ID card or passport

For any problem during compilation of the application form, you can write to the following E-mail: socrates@unicz.it

Deadline application form:

- 10th July for first semester and for the whole academic year
- 30th November for second semester

Information concerning courses of study are available at the following link:

http://web.unicz.it/it/page/didattica